



Papawai & Kaikōkirikiri
TRUSTS



Annual Awards Hui 2020

Annual Report 2020

Annual General Meeting

The Papawai & Kaikōkirikiri Trusts Annual General Meeting will be held

Tuesday November 17, 2020 at 4:00pm
4 Park Avenue, Masterton

Charities Registration number: CC33280

Agenda

4:00pm Karakia
Mihi whakatau
Apologies
AGM Minutes 2019
Chairperson's Report
Financial Report
Appointment of the Auditor
General Business
Election of Tangata Whenua member
Confirmation of Church member

Contents

1. Strategic Plan 2020-2025
2. Chairperson's Report
3. Year in Review
4. Board of Trustees
5. Scholarship Recipients
6. Financial Statements
7. Audit Report

Strategic Plan 2015 - 2020

<p>Vision Statement <i>Ko te Amorangi ki mua; ko te Hāpai ō ki muri.</i> <i>Te Tūturutanga mahi pono; o te Māori mana motuhake.</i></p>	<p>Mission Statement <i>To uphold the aspirations and expectations of our tīpuna, to enhance the faith and education of our people; by being good kaitiaki of our taonga tuku iho through our business practices.</i></p>		
<p>Objectives 1.1 Ensure scholarships for attendance at Church and secular schools are provided.</p>	<p>Strategies</p> <ul style="list-style-type: none"> Continue to provide scholarships for beneficiaries attending Church and secular schools. 	<p>Actions</p> <ul style="list-style-type: none"> Scholarship applications to be provided for Church and secular school attendance options. 	<p>When Ongoing, annual allocation process in November</p> <p>Who Education Comm</p>
<p>GOAL 1 To enhance the Faith, to empower whānau and hapū</p>	<ul style="list-style-type: none"> Review our desired funding between Church schools and secular schools scholarships, to ensure it is optimal for our beneficiaries. 	<ul style="list-style-type: none"> Review of funding allocation; amount provided versus application numbers. Allow for flexible allocation annually to link with actions associated with the Act. 	<p>November meeting</p> <p>Education Comm</p>
<p>1.2 Provide resources and information to whānau on education opportunities.</p>	<ul style="list-style-type: none"> Maintain information on schools learning opportunities and provide this to beneficiaries. 	<ul style="list-style-type: none"> Information on school learning opportunities will be placed on the Trusts website. Prospectus information on learning opportunities will be available at the office for beneficiaries. Information added to website where students can obtain information on leadership and professional development opportunities 	<p>Ongoing</p> <p>Ongoing</p> <p>July August 2019</p> <p>Education Comm / Office Office</p>

<p>GOAL 2 To make a positive contribution to the education of tamariki, which empowers whānau</p>		<ul style="list-style-type: none"> • Provide all new scholarship recipients with information on our Faith. 	<ul style="list-style-type: none"> • All beneficiaries will be provided with a Māori/English Bible and/or information on the Anglican Faith. • Information on the historic purpose of the endowment, and Anglican Faith will be made available on website. 	<p>Ongoing</p>	<p>Office (with assistance, historical and church)</p>
	<p>2.1 Ensure scholarships are distributed in an efficient and transparent manner, which provides useful support to whānau.</p>	<ul style="list-style-type: none"> • Review the purpose and criteria for our scholarships, to determine whether we are providing optimal support to recipients and their whānau. • Review the acceptance / decline procedure to ensure it is a fair process. 	<ul style="list-style-type: none"> • Survey of scholarship recipients. • Board policy that outlines decision-making processes for acceptance / decline. (Note: the issue is whether the current process is fair and defensible, i.e: taking on unfettered advice from school principals. 	<p>Survey in first-half of each year</p>	<p>Education Comm Education Comm</p>
	<p>2.2 Ensure all eligible whānau are aware of our education scholarships, and it is easy for them to apply.</p>	<ul style="list-style-type: none"> • Investigate an online application process for scholarships to enable completion of application forms on line. • Provide twice a year communications on the activities of the Trust, its purpose, and on the scholarships available. 	<ul style="list-style-type: none"> • online application process completed. • Media release of scholarships being open. • Trust awards ceremony. • Use existing award ceremonies to acknowledge/profile PKT i.e: School award ceremonies. 	<p>2019 for 2020 Applications</p>	<p>Office</p>
				<p>Ongoing</p>	<p>Education Comm Office</p>

Strategic Plan 2015 – 2020

Vision Statement <i>Ko te Amorangi ki mua; ko te Hāpai ō ki muri.</i> <i>Te Tūturutanga mahi pono; o te Māori mana motuhake.</i>		Mission Statement <i>To uphold the aspirations and expectations of our tipuna, to enhance the faith and education of our people; by being good kaitiaki of our taonga tuku iho through our business practices.</i>			
Objectives	Strategies	Actions	When	Who	
GOAL 3 To be a good steward of our taonga tuku iho and other assets.	3.1 The Trust remains as a perpetual guardian of our endowment, and our lands are well cared for.	<ul style="list-style-type: none"> Review our perpetual interests in land. Seek to put in place appropriate environmental measures for our activities including riparian planting on the rural properties. Encourage compliance of the Health and Safety at Work Act 2015 	<ul style="list-style-type: none"> Review opportunities as and when they arise. Environmental policy statement prepared. Hold discussions with environmental managers as and if required. PKT to work with the lessees to maintain best environmental practices. Board acknowledges its obligations are met under PK Trusts Health and Safety Policy. 	As required 2020 Ongoing	Property Comm Property Comm Board
	3.2 The Trust derives an acceptable financial return from all assets.	<ul style="list-style-type: none"> Develop and implement business strategies for all aspects of our operations, including reviewing current leasehold arrangements to ensure all options are considered. 	<ul style="list-style-type: none"> Review of commercial lands 	Ongoing	Property Comm Baker & Co.
		<ul style="list-style-type: none"> Review of commercial lands. 	Ongoing	Property Comm / Board	

<p>GOAL 4</p> <p>To operate in a manner that upholds the high expectations and aspirations of our tīpuna</p>	4.1 Our operational approach is robust, efficient, effective and consistent.	<ul style="list-style-type: none"> We will operate within a set business plan and budget, and review our performance each quarter. This will include a review of our operational needs to ensure optimal capacity. 	<ul style="list-style-type: none"> Preparation of Annual Business Plan, based on Strategic Actions and Budget allocations. 	Final approved in May for commencing July 2020	Board FRA Committee
		<ul style="list-style-type: none"> Information and training schedule developed for staff and trustees. 		Ongoing	Board
	4.2 Our legislative framework is fit for purpose and meets the needs of our beneficiaries	<ul style="list-style-type: none"> We will review our legislative framework. 	<ul style="list-style-type: none"> Review annually. 	Ongoing	Board

Chairperson's Report

Kia ora koutou katoa.

CHAIRPERSONS REPORT - TO 30 JUNE 2020

Kia ora koutou katoa. It is my pleasure to present this annual report for the Papawai Kaikokirikiri Trust board.



Who would have thought that our country would go into Level 4 lockdown from the spread of Covid 19 on the 25th March. This global pandemic had reached our shores and to mitigate and to control the spread of the virus the decision was made by our Prime minister Jacinda Ardern to close borders with travelling being restricted throughout the country by air, and road with only essential workers being allowed to be out and about. Businesses closed and staff were encouraged to work from home. The norm for everyone across the country had changed dramatically as new ways of communicating with staff/ lessees, service providers had to be developed and put into practice with social distancing being paramount.

What impact did this have on us? Our office manager worked remotely from home, zoom meetings were set up so board and committee meetings could continue, again potential lessees withdrew from discussions to lease in our industrial areas, others leases would come to an end. Yes! in a matter of days our business practice had changed, and we are now looking to review our business plan.

On reflection the Trust has worked well together to make a positive contribution to the education of our tamariki by providing financial assistance at post primary level, promoting educational achievement and encouraging our rangatahi to step out and develop leadership skills,

EDUCATION:

This year we provided 173 scholarships and grants to recipients which totaled \$116,000, an increase from last year of 154 scholarships and 105k. We understand and believe that good communication is paramount, as is the simplicity of filling in the application forms, so regularly review our forms and look to improve this process. This year over 140 surveys were emailed out to students requesting feedback on how we could improve this process.

PROPERTY:

Thanks, must be extended to the Trustees on this committee and the expertise and support that the trust has continued to receive from Gary Percy. Thank you all for your contribution.

Rural: Trustees continue to monitor farming practices and are grateful for the way the lessee manages the farms. This year we saw the end of a 5-year Eco Restoration Plan at

Papawai farm – planting fenced off waterways, wetland areas and a stand of kahikatia trees. These yearly tree plantings of native tree and flaxes have brought students and whanau onto the whenua and all have enjoyed connecting with not only the land but with one another. We will look to plan another programme to keep everyone connected.

Industrial area: During the year we had some tenants leave due to contracts ending but were able to secure others, so areas have remained at status quo. We continue to investigate and seek potential opportunities and tenants for remaining areas.

TRUSTEES:

It was with sadness that two trustees tendered their resignations during the year Alex Webster (tangata whenua) and Rachael Hawea – Kete (Hahi) both resigned due to other commitments. We are sincerely grateful for the support and expertise that both gave while members on the board. Thank you.

Elections were held for replacement trustees these being Robin Potangaroa (Hahi), Paul Southey (Tangata whenua) and Charmain Kawana (Tangata whenua) we welcome them onto the board and look forward to working with them.

Trustee rotation - (to come up for re-election in year indicated)

Church

Wai Quayle - (2023)

Taiawhio Gemmell - (2020)

Robin Potangaroa (Replacement)- (2021)

Reo Walker – (2022)

Tangata Whenua

Charmaine Kawana – (2021)

Andrea Rutene – (2020)

Paul Southey (replacement) – (2023)

Rex Playle – (2022)

In ending I would like to thank firstly our Kaitohutohu putea Alan Sadler – who willingly has assisted our Trust over the years and has decided finally to retire – Alan thank you for sharing your knowledge and expertise and for steering us in the right direction, we have totally appreciated you being part of us. May you finally get to enjoy your retirement and some rounds of golf.

Secondly to our Secretary-Manager Colleen Wright for your continued service over this trying year, not only being a sole staff member, but having to cope with the impact of Covid on the business and having to work from home – you are totally appreciated.

Finally, to all the descendants, our recipients – this Trust exist for each one of you to help you achieve your aspirations – *‘Reach for the stars and don’t be afraid – the world is your oyster’.*

God bless

Na

Waitohiariki Quayle

Year in Review

Operating Surplus	\$172,597	Up 39.7%
Rental Income	\$336,504	Up 3%
Equity	\$12,593,775	Up slightly
Total Assets	\$12,610,574	Up Slightly
Total Grants	\$116,188	Up 10%

Tree Planting

Every year our scholarship recipients and their whanau are invited to contribute to the improvement of the whenua through riparian planting of the leased farms and industrial lands.



This year we planted 400 native trees along the waterway at Papawai Farm

Board of Trustees

Back row L-R: Robin Potangaroa, Paul Southey, Rex Playle

Front row L-R: Reomoana Walker, Waitohiariki Quayle (Chair), Charmaine Kawana



Inserts:



Taiahwhero
Gemmell
Deputy chair



Andrea Rutene
Board Member



Colleen Wright
Secretary - Manager

2020 Scholarship Recipients

Secondary School Scholarships 2020

Anahira Peretini	Avahlon Te Tau	Cameron Davis-Herlithy
Camryn Caffell	Charlie Karaitiana	George Karaitiana
Grace Chase	Hemiona Hughes	Hinerauwharangi Henarare-Taiapa
Jack Karaitiana	Jade Singh	Jai Ngataki-Karehana
Jamie Harper	Jeremiah Nicholls	Jonee Ahipene-Reti
Jorjah Karaitiana	Joseph Reiri	Kaahuree Mackay
Kaia Carter-Flitten	Keden Wichman	Kuini MacDonald
Leighan Reuben	Lincoln Allen-Jury	Logan Nia Nia
Mahaia Nicholls	Maika Graham	Maia Hughes
Matangihau Nuku	Moana Blundell	Nikau Nicholls
Ngaroimata Nicholls	Ngawaiwere Edmonds	Oshiaana Dean-Te Runa
Paige Taiaroa	Paranihia Reiri-Tuiomanufifi	Pickimai Broughton
Pounamu Mackay	Priya Singh	Raycena Baron
Rileigh Barns-Rodway	Sarah Harper	Serena Te Runa
Seth Ngatai	Taylor Topp	Te Ahumairangi Waaka
Tiahomaitemarama kerr	Tiaki Freeman	Te Rangihua Henare
Texas Taueki	Thomas Johnson	Tyrese Packer
Wyntah Karatau-Te Kuru	Samuel Draper	Zenniff Marsh
Savaliga Bassett	Aaliyah Savaliga	Abe Wheeler
Ahere Epps	Ali-Mae Namana-Chapman	Anahera Rimene-Tetau
Anniko Quin-McLean	Aranga Brown	Arahanga Manaena
Arapeta Ropiha	Billie-Rae Parkes	Beau Karaitiana
Boaz Hing	Brayden Danger	Cadey Sims
Caedman Hawkins	Carter Love	C-Jay Graham
Carlos Wineera-Manaena	Caitlin Wright	Claire Grace
Cody Walker	Cohen Scott	Curtis Jackson
Davo Prime	Ella Fenwick	Ellanez Brown
Emily Kennedy	Elyse Paku-Kerr	Emily greenfield
Grace Carroll	Hana Pakai	Hannah Hodgkiss
Harriette Klingender	Herne Tilyard	Hinemaia Governor-Wiremu
Le'Sharn Reiri-Paku	Harlym Karaitiana	Hinewhakaruhiakiterangi Manaena
Isobella Walker	Iverson Vainikolo-Savaliga	Jade Walker
James Grace	Jahmaine Paku	Jaxton Kelly
Jayden Riddell	Jaydah-Rose Paku-Rongonui	Jireh Pirihi
Jordan Luff	Jordan Pirihi	Jorgia Julian
Jorja Southon	Josh Smith	Justyce Smith
Kamarha McLeod-Harper	Kara McKay	Kawara Rongonui
Kaia Mita	Kelis Kamo	Kenya Riwai-Couch
Kivaarn Danger	Kayla Puhara-Apiata	Kortez-Reiri-Paku
Kravitz Paku	LeBron Jackson	Lauren Perry
Isaac Burt	Lincoln Kawana	Lucia Rutene

Lourdes Kamo
Mana Ropiha
Māui Rutene
Motu Rawiri
Nesta Paku
Paranihia Tamakehu
Phaylen Hawkins
Rarauia Waikarea
Santana Dean
Shayden Wallace
Taurawhero Poutou
Taylor Riwai-Couch
Te Huia Tilyard
Tremaine Rimene-Albrett
Whakahonore Mita
Wiremu Rupapere

Maioha Riwai-Couchm
Matariki Gemmell
Merekara Rupapere
Nadiyah Danger
Ngakau Aporo
Zyniah Quinn-Maclean
Phoneix Graham
Rico Hillman
Sapphire Graham
Shalom Hing
Toria Edwards
Teahurei Aporo
Toi A Te Anahera Prime
Trinity Savaliga
Wanaka Timu
Zack Henson

Manea Hing
Matariki Riwai-Couch
Morehu Puhara-Kemp
Neve Bruce
Nikau Love
Peter Hing
Piriniha Rimene-Te tau
Rose Haira-Harmon
Sian Wheeler
Taiawhio Gemmell
Tarquin Karaitiana
Te Atarangi-Karaitiana-Goodger
Tommy Travers
Tyrese Puhara-Apiata
Whakahawe Mita-Shaw

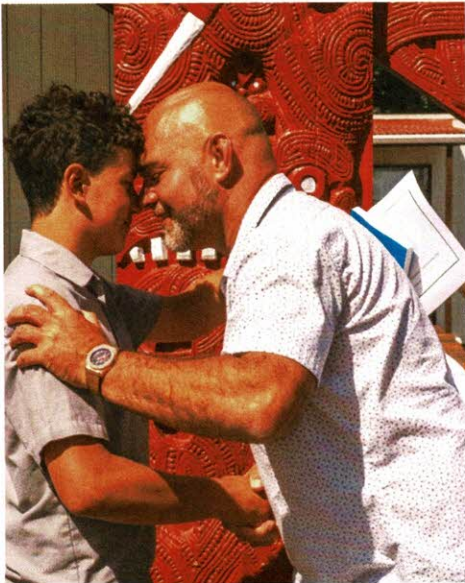
Leadership and Professional Development Scholarships 2020

Hannah Hodgkiss, Senior Hockey representative



2020 Scholarship Awards Hui





**Papawai and Kaikokirikiri
Trusts Board**

Performance Report

For the Year Ended 30 June 2020

Papawai & Kaikokirikiri Trusts Board

Performance Report for the Year Ended 30 June 2020

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Papawai & Kaikōkirikiri Trusts Board
Entity Information (Unaudited)
For the Year ended 30th June 2020

Legal name of entity

Papawai & Kaikōkirikiri Trusts Board.

Type of entity and legal basis

Established under the Papawai & Kaikōkirikiri Trusts Act 1943. Registered as a charitable entity (registration number CC33280) under the Charities Act 2005.

Entity's purpose or mission statement

To enhance the Faith, to empower whānau and hapū; to make a positive contribution to the education of tamariki, which empowers whānau; to be a good steward of our taonga tuku iho and other assets; and to operate in a manner that upholds the high expectations and aspirations of our tīpuna.

Entity structure and governance

The Trust Board consists of eight members. The Trust has an audit, risk and finance committee. On the Trust Board:

Chairperson	Waitohiariki Quayle
Vice Chairperson	Taiawhio Tame Gemmell
Trustee	Reomoana Walker
Trustee	Rex Basil Playle
Trustee	Andrea Rutene
Trustee	Paul Southey
Trustee	Charmaine Kawana
Trustee	Robin Potangaroa

Main sources of cash and resources

The trust receives its income from leasing its lands and interest received from bank term investments.

Main methods used by the entity to raise funds

The trust is not an active fundraiser. It operates using its own funds derived from the leasing of its lands.

The entity's reliance on volunteers and donated goods or services

The trust does not actively seek volunteer help or goods in kind to assist in its operation, although students and whanau volunteer once a year to help with riparian planting of our lands.

Papawai & Kaikokirikiri Trusts Board
Statement of Service Performance (Unaudited)
For the Year ended 30th June 2020

Description of the Entity's Outcomes*:

The Trust's goal is to make a positive contribution to the education of our tamariki by providing financial assistance at post primary level, promoting educational achievement and developing leadership skills which empowers whānau and enables them to become outstanding role models contributing positively to their communities.

<i>Description and Quantification (to the extent practicable) of the Entity's Outputs:*</i>	<i>Actual*</i>	<i>Budget</i>	<i>Actual*</i>
	<i>This Year</i>	<i>This Year</i>	<i>Last Year</i>
<i>Provision of Educational Scholarships and Grants</i>	173	140	154
<i>Scholarships Awards Hui Scholarship recipients , trustees and whānau invited to attend</i>	160	150	150
<i>Eco-system Restoration Plan - Tree Planting programme Scholarship recipients , trustees and whānau invited to attend</i>	50	40	45
<i>Survey of Scholarship Recipients Bulk mail-out to all successful annual scholarship recipients</i>	161	140	135

Additional Output Measures:

The Trust has had an Ecosystem Restoration plan developed for its land at Papawai. Year 4 of the five-year programme comprises planting a wetland mix of grasses and sedges, grading into shrubs and small trees in deeper soils along the 130-metre margin, allowing a width ranging from 8 to 20 metres. 650 trees planted. Also, as part of the riparian plans, throughout 2019/20 saw active maintenance and management of the other areas known as Parkvale Stream, Makakaweka Stream and Makoura Stream including release spraying and blackberry control.

Additional Information:

"We are very grateful to have received a scholarship. It's a huge assistance for us to participate in school without activity cost being a barrier."

"Our whanau appreciate the scholarships they access through the Trusts for their education."

"The scholarship money really helped my child with school costs."

"I am writing to thank you for giving me the scholarship money. Your contribution to my future means the world to me. I have had an incredible first term at college and I am so grateful for all you have done. Your work has helped a little girls dream come true."

Papawai & Kaikokirikiri Trusts Board
Statement of Financial Performance
For the Year ended 30th June 2020

	2020	2019
	\$	\$
Revenue		
Revenue from providing goods or services		
Rent Received	336,504	326,743
Lease Recoveries	31,882	29,024
Capital Development costs recovered	9,196	9,196
Riparian Management	4,813	14,093
Sundry Income	<u>-</u>	<u>2,643</u>
	382,395	381,699
Interest, dividends and other investment revenue		
Interest Received	16,911	19,777
Rebates Received	<u>-</u>	<u>33</u>
	16,911	19,810
Total Revenue	<u>399,306</u>	<u>401,509</u>
Expenses		
Property expenses (Note 1)	121,950	176,171
Administration expenses (Note 2)	<u>45,154</u>	<u>43,804</u>
Costs related to providing goods or services	167,104	219,975
Volunteers & employee related costs (Note 3)	<u>59,605</u>	<u>58,006</u>
	226,709	277,981
Surplus before Grants and Donations	<u>172,597</u>	<u>123,528</u>
Scholarships paid	116,188	105,491
Net Surplus for the Year	<u><u>56,409</u></u>	<u><u>18,037</u></u>



The statement of accounting policies, notes to the financial statements and the audit report form part of and should be read in conjunction with these financial statements

Papawai & Kaikokirikiri Trusts Board
Statement of Financial Position
As at 30th June 2020

	2020	2019
	\$	\$
Current Assets		
ANZ Cheque account	3,037	5,774
ANZ Call account	283,549	210,562
ANZ Education account	8,052	1,716
Current Investments (Note 4)	220,080	277,420
GST refundable	-	2,262
Prepayments	6,967	6,827
Accrued Interest Income	12,382	16,749
Accounts Receivable	18,824	26,575
Total Current Assets	<u>552,891</u>	<u>547,885</u>
Term Investments (Note 4)	282,972	221,612
Investment Property (Note 5)	11,763,828	11,763,828
Plant & Equipment (Note 6)	10,883	17,478
Total Assets	<u>12,610,574</u>	<u>12,550,803</u>
Current Liabilities		
Accounts Payable	11,232	12,280
Provision for Annual Leave	2,175	1,155
GST payable	3,392	-
Total Liabilities	<u>16,799</u>	<u>13,435</u>
Net Assets less Liabilities	<u>12,593,775</u>	<u>12,537,368</u>
Accumulated Funds (Note 12)		
Accumulated surpluses	2,961,046	2,911,500
Reserves	9,632,729	9,625,868
Total Accumulated Funds	<u>12,593,775</u>	<u>12,537,368</u>

This Performance Report has been approved by the Board for and on behalf of Papawai & Kaikokirikiri Trusts Board


W. Drake, Chairman


J. Small, Secretary



The statement of accounting policies, notes to the financial statements and the audit report form part of and should be read in conjunction with these financial statements.

Papawai & Kaikokirikiri Trusts Board
Statement of Cash Flows
For the Year ended 30th June 2020

	2020	2019
	\$	\$
Cashflows from Operating Activities		
<i>Cash was provided from</i>		
Receipts from providing goods or services	389,135	383,221
Interest Received	21,278	20,828
GST (net)	5,666	-
	416,079	404,049
<i>Cash was disbursed to</i>		
Operating Expenses	217,462	291,475
Scholarships	116,188	105,491
GST (net)	-	1,386
	333,650	398,352
Net Cash provided from/(used in) Operating Activities	82,429	5,697
Cashflows from Investing Activities		
<i>Cash was provided from</i>		
Investments	277,420	75,000
	277,420	75,000
<i>Cash was disbursed to</i>		
Investments	281,440	2,677
Fixed Assets purchased	1,823	2,277
	283,263	4,954
Net Cash provided from/(used in) Investing Activities	(5,843)	70,046
Net Increase (decrease) in cash held	76,586	75,743
Opening cash brought forward	218,052	142,309
Closing cash carried forward	294,638	218,052
 Cash is made up of:		
ANZ Cheque Account	3,037	5,774
ANZ Call Account	283,549	210,562
ANZ Education Account	8,052	1,716
	294,638	218,052



The statement of accounting policies, notes to the financial statements and the audit report form part of and should be read in conjunction with these financial statements.

Papawai & Kaikokirikiri Trusts Board
Statement of Accounting Policies
For the Year ended 30th June 2020

GENERAL ACCOUNTING POLICIES:

Reporting Entity

The reporting entity was established under the Papawai and Kaikokirikiri Trusts Act 1943 and is registered with the Charities Commission effective from 30 June 2008.

Basis of Preparation

Papawai and Kaikokirikiri Trusts Board has elected to apply PBE SFR-A (NPF) Public Benefit Entity Simple Format Reporting - Accrual (Not for profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. Reliance is placed on the fact that the Trust is a going concern. Accrual accounting is used to match revenues earned and expenses incurred.

Specific Accounting Policies

The following specific accounting policies which materially affect the measurement of earnings and the financial position have been applied:

- a Accounts Receivable
Accounts receivable are stated at expected realisable value.
- b Investment Properties
The Trust has elected to adopt IPSAS 16 for the valuation of its Investment Properties using the fair value model. The Board have chosen to deviate from the requirements of IPSAS 16 and use Government Valuations as the basis for the fair value assessment and to revalue the Investment Properties on a 3 yearly cycle rather than annually as required. The Board consider that any changes in value from an annual valuation will not be material to the users of the financial statements and therefore there is no benefit from the costs incurred for those valuations.
- c Plant & Equipment
Plant are recognised at cost less accumulated depreciation. Depreciation is recognised on a straight line basis over the assets estimated useful lives. The depreciation rate applied to plant is 12% SL and office equipment to 40% SL.
- d Goods and Services Tax
These accounts have been prepared on a G.S.T. exclusive basis except for Accounts Receivable and Accounts Payable which are stated inclusive of G.S.T.



Papawai & Kaikokirikiri Trusts Board
Statement of Accounting Policies
For the Year ended 30th June 2020

Particular Accounting Policies (continued)

- e Taxation
Papawai and Kaikokirikiri Trusts Board is a registered charitable entity under the Charities Act 2005, and accordingly is exempt from income tax under sections CW41 and CW42 of the Income Tax Act 2007.
- f Bank accounts & Cash
Bank accounts and Cash comprise of petty cash, cheque and saving accounts and deposits held at call.
- g Investments
Investments are term deposits and shares held by the Trust.
- h Changes In Accounting Policies
There have been no changes in accounting policies. All policies have been applied on bases consistent with those used throughout the period.



Papawai & Kaikokirikiri Trusts Board
Notes to the Financial Statements
For the Year ended 30th June 2020

	2020	2019
	\$	\$
1 Property expenses		
Consultancy	6,200	9,983
Depreciation	7,149	7,034
Ecosystem Restoration Programme	12,459	36,512
Electricity & Heating	2,007	1,451
Insurance	12,937	9,889
Legal Fees	-	2,209
Rates	41,634	40,045
R&M Buildings	16,789	45,185
R&M Plant & Equipment	21,205	22,703
Water Consents & Usage	1,570	1,160
	<u>121,950</u>	<u>176,171</u>
2 Administration expenses		
Accountancy	2,350	2,350
Audit fees	2,750	2,750
Advertising	1,655	1,546
Bank fees	91	123
Computer Expenses	3,691	2,319
Consultancy	1,000	500
Core Services	-	2,179
Depreciation	1,269	1,208
Equipment Lease	3,290	3,290
Rent & Outgoings	17,914	17,914
Entertainment	1,942	1,712
General Office	1,668	1,859
Printing, Stationery & Photocopying	3,549	3,521
Scholarship expenses	2,562	1,461
Trustees Travel	1,423	1,072
	<u>45,154</u>	<u>43,804</u>
3 Volunteer and employee related costs		
Meeting expenses	710	532
Staff Wages	34,795	31,077
Trustees Honorarium	24,100	25,200
Trustee Development	-	1,197
	<u>59,605</u>	<u>58,006</u>

Papawai & Kaikokirikiri Trusts Board
Notes to the Financial Statements
For the Year ended 30th June 2020

4 INVESTMENTS

Term Deposits held as at 30 June 2020

Current Investments			
ANZ Term Deposit 1001 22-12-2020	78,710		
ANZ Term Deposit 1003 22-06-2021	78,710		
ANZ Term Deposit 1006 01-03-2021	62,660		
			220,080
Non Current Investments			
ANZ Term Deposit 1000 22-06-2022	78,710		
ANZ Term Deposit 1002 22-12-2021	78,710		
ANZ Term Deposit 1005 01-03-2022	60,000		
ANZ Term Deposit 1007 24-09-2021	64,020		
Farmlands Co-operative Society Ltd - 1,532 shares	1,532		
			282,972
			503,052

Term Deposits held as at 30 June 2019

Current Investments			
ANZ Term Deposit 1000 22-06-2020	78,710		
ANZ Term Deposit 1002 23-12-2019	78,710		
ANZ Term Deposit 1005 23-03-2020	60,000		
ANZ Term Deposit 1007 23-09-2019	60,000		
			277,420
Non Current Investments			
ANZ Term Deposit 1001 22-12-2020	78,710		
ANZ Term Deposit 1003 22-06-2021	78,710		
ANZ Term Deposit 1006 01-03-2021	62,660		
Farmlands Co-operative Society Ltd - 1,532 shares	1,532		
			221,612
			499,032

5 INVESTMENT PROPERTY

This Year	Opening Carrying Amount	Change in Fair Value	Purchases	Sales / Disposals	Impairment	Closing Carrying Amount
Land	9,544,000	-	-		-	9,544,000
Buildings	2,192,000	-				2,192,000
Improvements	27,828		-		-	27,828
Total	11,763,828	-	-	-	-	11,763,828

Last Year	Opening Carrying Amount	Change in Fair Value	Purchases	Sales / Disposals	Impairment	Closing Carrying Amount
Land	9,544,000		-		-	9,544,000 ^{*)}
Buildings	2,192,000					2,192,000 ^{*)}
Improvements	27,828					27,828
Total	11,763,828	-	-	-	-	11,763,828

*) The Government Valuation at September 2017 of \$11,736,000 plus improvements less disposals since, is considered to be a fair proxy for fair value. This has been updated in line with the Specific Accounting Policies, "Investment Policies", on page 6



Papawai & Kaikokirikiri Trusts Board
Notes to the Financial Statements
For the Year ended 30th June 2020

6 PLANT & EQUIPMENT

This Year					
Asset Class	Opening Carrying Amount	Purchases	Sales Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
P&E - Property	15,867			7,149	8,718
P&E - Admin	1,611	1,823		1,269	2,165
Total	<u>17,478</u>	<u>1,823</u>	<u>-</u>	<u>8,418</u>	<u>10,883</u>
Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
P&E - Property	20,624	2,277		7,034	15,867
P&E - Admin	2,819	-		1,208	1,611
Total	<u>23,443</u>	<u>2,277</u>	<u>-</u>	<u>8,242</u>	<u>17,478</u>

7 RELATED PARTY TRANSACTIONS

Description of relationship

Transactions with trustees

Description of transaction

Trustees were paid for attending meetings

2020	2019
<u>24,100</u>	<u>25,200</u>

8 EVENTS AFTER BALANCE DATE

There were no events that have occurred after balance date that would have a material impact on the Performance Report (2019: nil).

9 CAPITAL COMMITMENTS

The Trusts Board had entered into a Heads of Agreement to construct a building to the value of \$250,000 which will be leased for a term of 6 years. Covid-19 has delayed the construction of the building. (2019: nil).

10 OPERATING COMMITMENTS

Operating Commitments as at year end reflect the Rental Lease and use of equipment & utilities of \$19,437 for 2020-21. (2019: \$19,437).

11 CONTINGENT LIABILITIES & GUARANTEES

As at balance date there were no Contingent Liabilities or Guarantees (2019: nil).



Papawai & Kaikokirikiri Trusts Board
Notes to the Financial Statements
For the Year ended 30th June 2020

Note 12 ACCUMULATED FUNDS

This Year	Accumulated Surpluses	Reserves	Total
Opening Balance	2,911,499	9,625,867	12,537,366
Surplus/Deficit	56,409	0	56,409
Transfer to Scholarship Fund	(123,050)	123,050	0
Transfer from Scholarship Fund	116,188	(116,188)	0
Closing Balance	2,961,046	9,632,729	12,593,775

Last Year	Accumulated Surpluses	Reserves	Total
Opening Balance	2,879,972	9,639,359	12,519,331
Surplus/Deficit	18,037	0	18,037
Transfer to Scholarship Fund	(92,000)	92,000	0
Transfer from Scholarship Fund	105,491	(105,491)	0
Closing Balance	2,911,500	9,625,868	12,537,368

Breakdown of Reserves

Name	Nature & Purpose	Actual This Year \$	Actual Last Year \$
Scholarship Fund	Funds set aside for scholarships	55,464	48,603
Investment Property Reserve Fund	Reserve reflecting capital growth in properties	9,577,265	9,577,265
		9,632,729	9,625,868

Note 13 COVID-19

On 11th March 2020 the World Health Organisation declared the outbreak of Covid-19 (a novel Corona virus) a pandemic. Two weeks later on 26th March, New Zealand increased its Covid-19 alert level to level 4 and a nationwide lockdown commenced.

At the date of issuing the financial statements the Board has been able to absorb the majority of the impact from the nationwide lockdown and the full financial impact on the Board is not expected to be significant.

INDEPENDENT AUDITOR'S REPORT***To the Trustees of the Papawai and Kaikokirikiri Trusts Board*****Report on the Financial Statements****Qualified Opinion**

We have audited the accompanying financial statements of Papawai and Kaikokirikiri Trusts Board on pages 3 to 11, which comprise the statement of financial position as at 30 June 2020, the statement of financial performance and statement of cash flows for the year then ended, and the statement of accounting policies and notes to the performance report.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the accompanying financial statements present fairly the financial position of Papawai and Kaikokirikiri Trusts Board as at 30 June 2020 and its financial performance and cash flows for the year ended on that date in accordance with the requirements of Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, relevant to reporting financial position, financial performance and cash flows.

Basis for Qualified Opinion

As disclosed on page 6, the Trust has not revalued its Investment Properties on an annual basis as required by PBE IPSAS 16, to determine the fair value of the Land and Buildings at balance date. Instead the Trust has used the Government Valuation which is on a three year cycle as the basis for determining fair value. We were unable to determine whether any adjustments to the fair value of the Investment Properties were necessary as at balance date and consequently no adjustments have been made.

We conducted our audit of the Performance Report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of the entity in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards)(New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Papawai and Kaikokirikiri Trusts Board.

Restriction on responsibility

This report is made solely to the Trustees, as a body, in accordance with Section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Other Information

The Trustees are responsible for the other information. The other information comprises the entity information and statement of service performance but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

