

MINUTES OF THE ANNUAL GENERAL MEETING

Held 21 November 2017 at 4.00pm
Wairarapa Moana House
4 Park Avenue, Masterton

Register of Attendance: W Quayle (Chair), A Webster, H Tahana, R Walker, T Gemmell, R Playle, A Rutene, D Coles, T Quayle, R Irwin, B Armstrong, R Hawea-Kete, C Kawana, L Theedom, R Harper, N Webb (Secretary-Manager) and G Percy (Kaitohutohu).

Karakia: Taiawhio Gemmell

The Trust Chairperson, Wai Quayle, welcomed everyone to the meeting.

Register of Apologies: Henare Manaena, Vicki Theedom.

YEAR IN REVIEW

Wai Quayle read her report that provided an overview of the year's activities from the Annual Report.

'That the Chairperson's Report for the year ended 30 June 2017 be received.'

W Quayle / D Coles Carried

An explanation was provided regarding amendments to the Papawai and Kaikōkiri Trusts Act 1943.

PREVIOUS MINUTES – 28 October 2016

RATIFICATION OF AGM MINUTES

'That the minutes of the Annual General Meeting held 28 October 2016 be confirmed as a true and accurate record.'

R Playle / D Coles Carried

FINANCIAL REPORT

The annual financial statements were presented.

'That the financial statements for the year ended 30 June 2017, together with the auditors' report thereon, be adopted.'

R Walker / T Gemmell Carried

Strategic Focus

An explanation was provided regarding key indicators for achieving goals and milestones. The Trust works within its' Strategic Plan 2015 – 2020 and its' Action Plan 2017 – 2018.

Funding Assistance

A request was made to the Trust to consider providing resources for elders to learn te reo/kai karanga/kai korero. An explanation was provided that in accordance with the Trusts Act, funds are targeted at providing post-primary scholarships to students attending secondary schools within New Zealand.

'That the Financial Report be received.'

H Tahana / A Webster Carried

APPROVE AUDITOR

The auditor remains available.

'That the auditor Cotton Kelly be retained as the auditor of the Papawai & Kaikōkirikiri Trusts.'

W Quayle / R Playle Carried

TRUSTEES REMUNERATION

The members of the Board are entitled to receive payment from the funds of the Board for any reasonable travelling, accommodation and other expenses that they incur to attend business meetings of the Board and any sub-committees of the Board. The members of the Board may also be paid a meeting fee or honoraria that the Board has approved at its annual general meeting.

At the 2016 annual general meeting discussion ensued regarding the setting of trustee fees. It was confirmed that the Secretary-Manager and Kaitohutohu would prepare a discussion document benchmarking and determining trustee fees following the amendments to the Act being completed. It was agreed that Robin Irwin and Gary Percy be responsible for sign-off and approval of the setting of trustee fees.

Gary Percy provided a brief overview of the process to the 2017 annual general meeting. Discussion ensued.

'That the Papawai & Kaikōkirikiri Trusts annual general meeting approves that meeting fees up to the sum of \$30,000 be approved.'

D Coles / H Tahana Carried

GENERAL BUSINESS

Strategic Plan / Action Plan

The Chairperson provided an overview of the strategic focus of the Trust for 2017-2019.

The Strategic Plan and Action Plan is to be included in future AGM Reports.

It was confirmed that Papawai & Kaikōkirikiri Trusts has no bare land available at Akura to participate in the Government's proposed tree-planting scheme. The land is too valuable to plant trees.

ELECTION OF ONE TANGATA WHENUA MEMBER

The Board must have eight members, consisting of: 4 members appointed by the Bishop of Te Upoko o Te Ika and 4 members, being tangata whenua of Wairarapa in accordance with a process adopted and publicly notified by the Board.

Two nominations were received by the due closing date for one position on the Board. Candidates Rebecca Harper and Alex Webster addressed the meeting prior to voting.

Nominations were called for a scrutineer. Gary Percy was duly appointed. Moved: Wai Quayle and Dale Coles. The voting process commenced.

The Secretary-Manager announced Alex Webster as the highest-polling candidate.

'That the voting papers be destroyed.'

N Webb / R Playle Carried

CONFIRMATION OF CHURCH MEMBER

The Bishop of Te Upoko o Te Ika notified the appointment of Rachael Hawea-Kete to the Papawai & Kaikōkirikiri Trusts Board.

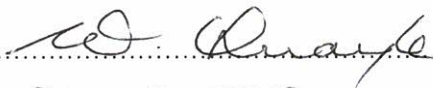
'That the appointment of Rachael Hawea-Kete to the Papawai & Kaikōkirikiri Trusts Board be confirmed.'

W Quayle / T Gemmell Carried

The Board Chair welcomed Rachael to the Board as the appointed Church representative and acknowledged the long and dedicated service of retiring member, Archdeacon Emeritus Hariata Tahana.

Karakia: Taiawhio Gemmell

Meeting closed at 4.50pm.

Chairman: 

Date: 20 - 11 - 2018