



**Papawai & Kaikōkirikiri**  
TRUSTS



*Annual Awards Hui 2021*

# **Annual Report**

# **2021**

# Annual General Meeting

The Papawai & Kaikōkiri Trusts Annual General Meeting will be held

**Tuesday November 16, 2021, at 4:00 pm  
4 Park Avenue, Masterton**

Charities Registration number: CC33280

## Agenda

4:00 pm Karakia  
Mihi whakatau  
Apologies  
AGM Minutes 2020  
Chairperson's Report  
Financial Report  
Appointment of the Auditor  
Election of tangata whenua member/s  
Confirmation of Church member  
General Business

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## Contents

1. Strategic Plan 2020 - 2025
2. Chairperson's Report
3. Year in Review
4. Board of Trustees
5. Scholarship Recipients
6. Financial Statements
7. Audit Report

**OUR VISION**

*He taura whakapapa, ka kukumea ahakoa ka pēhea to roa, e kore rawa e ngāmotu.*

A cord made of whakapapa, noa matter how far it is stretched will never be severed (unlike a cord made of flax, which when stretched will break).

**OUR MISSION**

To uphold the aspirations and expectations of our tīpuna and faith through enabling future generations to achieve their aspirations.

**OUR VALUES / HERITAGE**

*To embrace a vision that enhances the Tu Rangatiratanga of our beneficiaries.*

*Tikanga / Taonga tuku iho  
Kia mau pumau tonu ki te tirohanga ka hapai ake  
i te tū rangatiratanga o ā tātou whānau.*

**EDUCATION**

*To encourage excellence in academic achievement to enable beneficiaries to achieve their goals.*

*Mātauranga  
Kia akiaki ana i te raputanga o te pae tawhiti,  
te whā o te iti Kahurangi kia eke panuku,  
eke tangaroa te whānau.*

**PROFESSIONAL**

*To be responsible kaitiaki of the assets by achieving optimum results.*

*Mātanga  
Kia kitea e te Iwi whānui he hunga haepapa, he hunga  
whakatutuki whaingā haki te hunga kaitiaki.*

**COMMITMENT**

*An unselfish dedication to the objectives of the Trusts.*

*Ngākaunui  
He ngākaunui ki ngā whaingā o te kaupapa.*

**OUR STRATEGIC GOALS: (What we will focus on)**

**GOAL ONE**

*To make a positive contribution to the education and faith of tamariki which in turn empowers whānau.*

**OBJECTIVES: (To guide the actions we deliver on)**

- 1.1** Scholarship support for tamariki.
- 1.2** Whānau understand and access the Trusts educational opportunities.
- 1.3** Whānau experience of tools, the scholarship process and support is positive.

**GOAL TWO**

*To be an excellent kaitiaki (steward) of our taonga tuku iho and other assets through operating in a manner that upholds the high expectations and aspirations of our tīpuna.*

- 2.1** The Trusts maintain stewardship of its assets.
- 2.2** Our lands are well cared for aligned with sustainable environmental management practices and kaitiakitanga.
- 2.3** Our operational approach is efficient, effective and consistent.

**GOAL THREE**

*Diversify and grow revenue streams through optimal land use.*

- 3.1** Our investment framework is fit for purpose and meets the needs of our current and future beneficiaries.
- 3.2** The Trusts derive an acceptable financial return from all assets through optimal asset use.
- 3.3** Our land management and investment approach is aligned.

**GOAL FOUR**

*Hold excellent relationships with our beneficiaries, communities and partners.*

- 4.1** Our communications approach creates and maintains strong connections.
- 4.2** Our stakeholder (and relationship) framework is fit for purpose and meets the needs of our beneficiaries.

**Continue to build on our strong foundations through:**

- Ongoing review to ensure optimal processes, practices, tools and reach of scholarships.
- Continuous improvement based on what our reviews and whānau experience inform us.
- Raise the awareness of the Trusts in the community.
- Acknowledge our scholarship recipients.

**We will measure our progress through:**

- Increased scholarship support.
- Strong operating model that whānau use (through feedback).
- Increased profile of Trusts (numbers, engagements and hui).

**To be excellent stewards we will maintain the legacy and vision of our tīpuna through:**

- Building on our role and responsibilities as kaitiaki through water and restoration plans.
- Establishing and maintaining practices that protect and enhance our resources for future generations.
- Strong operational strategy, plans and reporting.
- Building the Trusts performance capability to set and measure our progress.

**We will measure our progress through:**

- Enhanced value of assets (economically, environmentally, culturally and socially)
- Improved water systems.
- Resource environmental plans (restoration, water).

**Given our future population growth we need to consider how we ensure we maximise our investment returns through clear strategy:**

- An investment approach (and strategy) to support decisions over the next 3-5 years.
- Align our investment strategy towards how we manage and determine optimal land use (including diversification).

**We will measure our progress through:**

- Increased return on assets.
- Land use and development implementation.
- Year on year growth and development targets.

**We can work with others that enable our aspirations, to achieve this we will:**

- Understand our key relationships and where we need to explore and grow these with strategy and planning.
- Work with others to achieve mutual results.
- Maintain and build strong relationships through ongoing communications aligned with our strategy.

**We will measure our progress through:**

- Increased access to funding and resources
- Strong network of working relationships
- Increased profile of Trusts (through engagements, partnerships and feedback).

# Chairperson's Report



## CHAIRPERSONS REPORT - TO 30 JUNE 2021

Kia ora koutou katoa

It is my pleasure to present this Annual Report for the Papawai & Kaikōkirikiri Trusts board.

Well 12 months on, and we are once again learning the 'new normal' with going between Alert Levels. However, we have been here before and learnt so we must "Keep strong and carry on".

What impact did this have on us? Our office manager worked remotely from home, zoom meetings were set up so board and committee meetings could continue, work progressed as normal.

On reflection the Trusts have worked well together to make a positive contribution to the education of our rangatahi by providing financial assistance at post primary level, promoting educational achievement, and encouraging our rangatahi to step out and develop leadership skills.

### **EDUCATION:**

This year we provided 214 scholarships and grants to recipients which totaled \$135,581.00 an increase from last year of 173 scholarships and \$123,000. We understand and believe that good communication is paramount, as is the simplicity of filling in the application forms, so we review our forms annually, and look to improve this process.

This year over 140 surveys were emailed out to students requesting feedback on how we could improve this process.

### **PROPERTY:**

Thanks, must be extended to the Trustees on this committee and the expertise and support that the Trusts has continued to receive from Gary Percy. Thank you all for your contribution.

**Rural:** Trustees continue to monitor farming practices and are grateful for the way the lessee manages the farms. This year Hikurangi and Papawai farms were independently reviewed by Baker Ag which saw an increase in rental income.

On the 26<sup>th</sup> of June planting of 820 natives on Papawai Farm brought students and whanau onto the whenua who have all enjoyed connecting with not only the land but with one another. We will look to plan another programme to keep everyone connected.

**Industrial area:**

2020-2021 seen new lease agreements drawn up for our Herewini Street leases. All leases have the same term of the lease for the initial term of two years + 1 x 1 right of renewal.

We continue to investigate and seek potential opportunities and tenants for the remaining lands.

**TRUSTEES:**

It was with regret that Andrea Rutene stepped down following our AGM – thank you for the time you gave to the Papawai & Kaikōkiri Trusts Board.

Her position will be filled, plus another tangata whenua and church nominees at this 2021 AGM.

The commitment to the role of Trustee can be quite demanding, if you have a passion to come on board to share your expertise then please enquire with Josie our Office Manager.

**Trustee rotation** - (to come up for re-election in the year indicated)

**Church**

Wai Quayle - (2023)

Taiawhio Gemmell – (2024)

2020)

Robin Potangaroa (Replacement)-(2021)

Reo Walker – (2022)

**Tangata Whenua**

Charmaine Kawana – (Replacement)-(2021)

Andrea Rutene – (2020) Retired November

2020)

Paul Southey– (2023)

Rex Playle – (2022)

Prior to the end of the year Colleen Wright our Secretary Manager also resigned as of February 2021. Thank you, Colleen, for staying in the position until we were able to recruit Josie Savage into the role. Josie's whakapapa is to the Whyte whanau a recipient of the Papawai & Kaikōkiri Trusts scholarships in the past. Welcome on-board Josie.

Finally, to our all who have helped the Papawai & Kaikōkiri Trusts board over the past year – thank you, we could not have done it without your help. And a special mention to Gary Percy our kaitohutohu Whenua thank you, Gary, for your expertise and knowledge in this volatile market.

To all the descendants, our recipients – this Trusts exist for each one of you to help you achieve your aspirations – *You can be whatever you want to be, but education is the key'* and the Papawai & Kaikōkiri Trusts board is here to help you.

**God bless**

**Na**

**Waitohiariki Quayle**

## Year in Review

Operating Surplus	\$169,570	Down 1.75%
Rental Income	\$346,378.	Up 2.93%
Equity	\$15,447,764	Up Slightly
Total Assets	\$15,506,856	Up Slightly
Total Grants	\$135,581.00	Up 17%

## Tree Planting

Every year our scholarship recipients and their whanau are invited to contribute to the improvement of the whenua through riparian planting of the leased farms and industrial lands.



*This year we  
planted 820  
native trees along  
the waterway at  
Papawai Farm*

# Board of Trustees

Back row L-R: Robin Potangaroa, Paul Southey, Rex Playle

Front row L-R: Reomoana Walker, Waitohiariki Quayle (Chair), Charmaine Kawana



Inserts:



Taiawhio Gemmell  
Deputy chair



Josie Savage  
Office Manager

# 2021 Scholarship Recipients

## Secondary School Scholarships 2021

Lucia Rutene	Kenya Riwai – Couch
Tyrese Whittaker	Kharlos Laris
Briar Matthews	Kravitz Paku
Dayton Taitapanui	Kortez Reiri- Paku
Ella Fenwick	Lauren Perry
Isaac Burt	Le Bron Jackson
Izaiah Kaiwai	Le'sharn Reiri- Paku
Josh Smith	Mikaela Mei Reiri – Paku
Māui Rutene	Matariki Gemmell
Majizty Taitapanui	Nadiah Danger
Mya Whyte	Nikita Herlihy
Nikita Taylor	Neve Bruce
Ngakau Aporo	Raine Tane Workman
Phoenix Graham	Rose Haira- Harmon
Piripi Tamihana	Rory Allanson
Sapphire Graham	Riley Thompson
Tana Thompson	Sian Te Aroha Wheeler
Te Ahurei Aporo	Summer Allanson
Tamaiki Kaiwai	Taylor Riwai- Couch
Zavier Whyte	Te Atarangi Kariatiana – Goodger
Arahanga Manaena	Te Kara Mita
Angel Allanson	Tommy Kete- Ruston
Ariana Ririra Waipuka	Tyrese Puhara- Apiata
Arohaina Edmonds	Whakahonore Mita
Anthony Whittaker	Zack Henson
Brayden Danger	Hannah Hodgkiss
Brooke Allanson	Anahera Rimene Te Tau
Caitlin Wright	Aromea Manaena
Cody Walker	Ghia Rimene
Cohen Scott	Hine Manaena
Claire Grace	Hinemaia Governor- Wiremu
Curtis Jackson	Judith Reiri
Emily Greenfield	Kaia Mita
Jack Morunga	Kawana Rongonui
James Kawana	Kiri Poutu
Jammain Paku	Logan Nia Nia
Jaydah-Rose Paku- Rongonui	Matariki Riwai- Couch
Jordan Whittaker	Matua Davidson
Joiah Whittaker	Piriniha Rimene – Te Tau
Kaea Morris	Rarauia Waikare
Kayla Puhara – Apiata	Taurawhero Poutu

Te Tane Winitana  
Tommy Travers  
Aaliyah Savaliga  
Anahera Karaitiana – Baker  
Aranga Brown  
Boaz Hing  
Caden Kawana  
Carlos Wineera- Manaena  
Dimitriaz Paku  
Devon Cocks  
Ellanez Brown  
Emily Kennedy  
Harley Tamihana  
Herne Tulyard  
Harmony Matiaha  
Iverson Vainikolo – Savaliga  
Jaxton Kelly  
Jeremiah Thompson Watt Wilson  
Jessy-Ray Martin  
Jordan Te Amorangi Pirihi  
Jireh Te Kahikatoa Pirihi  
Kalanai Hohua  
Kayla Hohua  
Latoria Reiri  
Lincoln Kawana  
Motu-Waireka Rawiri  
Manu Rophia  
Manea Hing  
Maia Karaitiana – Baker  
Michael Hohua  
Merekara Rupapere  
Ngahuia Rimene  
Ngarangitākohukohu Edwards  
Paranihia Tamakehu  
Perehina Edmonds  
Peter Hing  
Rihari Talagi  
Rico Hillman  
Rimu Hurunui- Harper  
Santana Dean  
Sasha Greening  
Shalom Hing  
Serena Te Runa  
Shayde Wallace

Toi A Prime  
Teaomarama Tuaua- Henare  
Trinity Savaliga  
Vyktah Tamihana  
Zyniah Quinn – Mclean  
Zayne Walker  
Anahira Peretini  
Ashantae Peretini  
Grace Chase  
Kade Carter  
Kaia Carter – Flitten  
Kingston Mitchell  
Lachlan Flitten  
Mason Carter  
Stella Governor  
Talia Peretini  
Nikau Niholls  
Makaia Nicholls  
Jasmine King  
Ngaroimata MacDonald  
Sarah Harper  
Oshiaana Dean Te Runa  
Pounamu MacKay  
Caidyn Caffell  
Camryn Caffell  
Quentin Ganotan  
Te Rangihuia Henare  
Moana Blundell  
Turama Paranihi  
Aotea Bludell  
Avahlon Te Tau  
Priya Singh  
Jade Singh  
Jeremiah Nicholls  
Matangihau Nuku  
Jorjah Karaitiana  
Raycena Baron  
Rileigh Barns – Rodway  
Dakata Holmes  
Davora Holmes  
Stevie Ngatai  
Harmony Reiri – Graham  
Sophie Green  
Lily Perry- Wilton  
Le' Kaia Rautu

Jah-Taea Rautu – Bristowe  
Hinetauira Maika  
Nikora Curtis Manaena  
Tiopera Arana Ihaia  
Turama Paranihi  
Marijke-Rose Gould  
Nuevea Te Whata  
Tipene Boyes  
Maia Rongonui- Warner  
Jessy Pickering  
Ruhi Pickering  
Fontyne Allanson  
Jai Ngatai – Karehana  
Lincoln Allen- Jury  
George Karaitiana  
Jack Karaitiana  
Charlie Karaitiana  
Manaia Pirere- Newton  
Kuini MacDonald  
Pikimai Broughton  
Billie-Rae Parkes  
Elizabeth Pringle  
Cadey Sims

Raymond Rimene  
Taylor Topp  
Tūkotahi Tiakitai  
Kylana Peauafi Symonds  
Jordan Potangaroa - Waiwiri  
Kiaarn Te Whaiti  
Zaarui Te Whaiti  
Leighan Reuben  
Joseph Rahiri  
Maika Graham  
Taamai Graham  
Tiaki Freeman  
Kaahurere MacKay  
Kaieyn Hawkins  
Phaelyn Hawkins  
Carlo Isaac  
Abe Wheeler  
Paranihia Tuiomanufili  
Jorja Southon  
Harriette Klingender  
Jorgia Julian  
Kaitlyn Williams

## **Leadership and Professional Development Scholarships 2021**

Briar Matthews

Spirit of Adventure November 2021

Phaelyn Hawkins

Spirit of Adventure November 2021

# 2021 Scholarship Awards Hui





**Papawai and Kaikokirikiri  
Trusts Board**

**Performance Report**

**For the Year Ended 30 June 2021**

# **Papawai & Kaikokirikiri Trusts Board**

## **Performance Report for the Year Ended 30 June 2021**

<u>Contents</u>	<i>Page</i>
Entity Information ( Unaudited ) .....	1
Statement of Service Performance ( Unaudited ) .....	2
Statement of Financial Performance .....	3
Statement of Financial Position .....	4
Statement of Cash Flows .....	5
Statement of Accounting Policies .....	6
Notes to the Financial Statements .....	8
Independent Audit Report .....	12

**Papawai & Kaikōkiri Trusts Board**  
**Entity Information ( Unaudited )**  
**For the Year ended 30th June 2021**

**Legal name of entity**

Papawai & Kaikōkiri Trusts Board.

**Type of entity and legal basis**

Established under the Papawai & Kaikōkiri Trusts Act 1943. Registered as a charitable entity (registration number CC33280) under the Charities Act 2005.

**Entity's purpose or mission statement**

Our mission is to uphold the aspirations and expectations of our tīpuna and faith through enabling future generations to achieve their aspirations.

**Entity structure and governance**

The Trust Board consists of seven members. The Trust has an Audit, Risk and Finance committee. On the Trust Board:

Chairperson	Waitohiariki Quayle
Vice Chairperson	Taiawhio Tame Gemmell
Trustee	Reomoana Walker
Trustee	Rex Basil Playle
Trustee	Paul Southey
Trustee	Charmaine Kawana
Trustee	Robin Potangaroa
Trustee	Andrea Rutene (resigned 17 November 2020)

**Main sources of cash and resources**

The Trust receives its income from leasing its lands and interest received from bank term investments.

**Main methods used by the entity to raise funds**

The Trust is not an active fundraiser. It operates using its own funds derived from the leasing of its lands.

**The entity's reliance on volunteers and donated goods or services**

The Trust does not actively seek volunteer help or goods in kind to assist in its operation, although students and whānau volunteer once a year to help with riparian planting of our lands.

**Papawai & Kaikōkiri Trusts Board**  
**Statement of Service Performance ( Unaudited )**  
**For the Year ended 30th June 2021**

**Description of the Entity's Outcomes\*:**

The Trust's goal is to make a positive contribution to the education of our rangitahi by providing financial assistance at post primary level, promoting educational achievement, and developing leadership skills which empowers whānau and enables them to become outstanding role models contributing positively to their communities.

	<i>Actual*</i>	<i>Budget</i>	<i>Actual*</i>
<i>Description and Quantification (to the extent practicable) of the Entity's Outputs:*</i>	<i>This Year</i>	<i>This Year</i>	<i>Last Year</i>
<i>Provision of Educational Scholarships and Grants</i>	216	140	173
<i>Scholarships Awards Hui Scholarship recipients, trustees and whānau invited to attend</i>	160	150	150
<i>Eco-system Restoration Plan - Tree Planting programme Scholarship recipients, trustees and whānau invited to attend</i>	143	40	25
<i>Survey of Scholarship Recipients Bulk mail-out to all successful annual scholarship recipients</i>	160	140	144

**Additional Output Measures:**

The Trust has had an Ecosystem Restoration plan developed for its land at Papawai and Hikurangi Farms. The final phase of the initial five year riparian and bush restoration plan was completed in November 2020 at Papawai Farm.

A very good turnout of trustees helped to plant 180 native wetland species, followed by 225 large grade heritage plants. In June 2021, another planting was completed and supported by trustees, and student whānau.

Hikurangi Farm – as stated in the Ecosystem Restoration Plan, the priority for the trustees was to complete a riparian planting programme on the Parkvale stream and tributaries. This was achieved by planting a total 1170 metres of plantations over three years with a mix of Manuka, Kanuka, To Kouka and flax to be completed in 2021 with an autumn weed control treatment. Trusts' consideration in the 2021-2022 Budget.

**Additional Information – feedback received from recipients of 2021 secondary school scholarships:**

1 – "I would like to thank you for the scholarship I received. It has helped greatly with my school fees. My school goal this year is to get merit endorsed in NCEA level 3 and to achieve this I must remain focused while still undertaking all my other school and sport commitments. With this being my last year at school I am grateful for the last few years support you have given me. It has been great meeting other students at the tree planting days which I have attended for a number of years. It feels good being able to give something back to the Trust. When I leave school at the end of this year, I want to get a builder apprenticeship and become a fully qualified builder; thanks again."

2 – I am writing to thank you all for accepting my application to receive the Papawai & Kaikōkiri Trusts scholarship for both 2020 and 2021. The scholarship I have been awarded will help to provide me with things like uniform, stationery and school trips. During 2020 at the Te Aute Sports prizegiving I was awarded the Best Forward and Best Overall Player for the Te Aute Junior rugby team, this also saw me receiving the Bracken Whānau Cup. For the end of the year Te Aute Junior prizegiving, I received 3<sup>rd</sup> in class for Te Reo Māori and 2<sup>nd</sup> in class for physical education. The Papawai & Kaikōkiri Scholarship helped me achieve these awards and will help me grow and achieve the goals I have set myself for 2021. Once again, I would like to thank you on behalf of my family for your continued support and the opportunities you have given me through the scholarship."

**Papawai & Kaikokirikiri Trusts Board**  
**Statement of Financial Performance**  
**For the Year ended 30th June 2021**

	2021 \$	2020 \$
<b>Revenue</b>		
<b>Revenue from providing goods or services</b>		
Rent Received	346,378	336,504
Lease Recoveries	33,104	31,882
Capital Development costs recovered	-	9,196
Riparian Management	-	4,813
	379,482	382,395
<b>Interest, dividends and other investment revenue</b>		
Interest Received	12,153	16,911
	12,153	16,911
<b>Total Revenue</b>	391,635	399,306
<b>Expenses</b>		
Property expenses (Note 1)	100,978	121,950
Administration expenses (Note 2)	51,645	45,154
Costs related to providing goods or services	152,623	167,104
Volunteers & employee related costs (Note 3)	69,442	59,605
	222,065	226,709
<b>Surplus before Grants and Donations</b>	169,570	172,597
Scholarships paid	(135,581)	(116,188)
Investment Properties Change in Fair Value (Note 5)	2,820,000	-
<b>Net Surplus for the Year</b>	2,853,989	56,409


*The statement of accounting policies, notes to the financial statements and the audit report form part of and should be read in conjunction with these financial statements.*



**Papawai & Kaikokirikiri Trusts Board**  
**Statement of Financial Position**  
**As at 30th June 2021**

	2021	2020
	\$	\$
<b>Current Assets</b>		
ANZ Cheque account	31,950	3,037
ANZ Call account	119,785	283,549
ANZ Education account	28,673	8,052
Current Investments (Note 4)	360,150	220,080
GST refundable	12,497	-
Prepayments	9,335	6,967
Accrued Interest Income	9,638	12,382
Accounts Receivable	11,099	18,824
<b>Total Current Assets</b>	583,127	552,891
<b>Term Investments</b> (Note 4)	68,398	282,972
<b>Investment Property</b> (Note 5)	14,852,727	11,763,828
<b>Plant &amp; Equipment</b> (Note 6)	2,604	10,883
<b>Total Assets</b>	15,506,856	12,610,574
<b>Current Liabilities</b>		
Accounts Payable	57,710	11,232
Provision for Annual Leave	1,382	2,175
GST payable	-	3,392
<b>Total Liabilities</b>	59,092	16,799
<b>Net Assets less Liabilities</b>	15,447,764	12,593,775
<b>Accumulated Funds</b> (Note 12)		
Accumulated surpluses	3,130,616	2,961,046
Reserves	12,317,148	9,632,729
<b>Total Accumulated Funds</b>	15,447,764	12,593,775

This Performance Report has been approved by the Board for and on behalf of Papawai & Kaikokirikiri Trusts Board.

 13.10.21  
W. Quayle - Chairperson Date

 13/10/21  
Elizabeth Gemmill - Vice Chairperson Date

The statement of accounting policies, notes to the financial statements and the audit report form part of and should be read in conjunction with these financial statements.



**Papawai & Kaikokirikiri Trusts Board**  
**Statement of Cash Flows**  
**For the Year ended 30th June 2021**

	2021	2020
	\$	\$
<b>Cashflows from Operating Activities</b>		
<i>Cash was provided from</i>		
Receipts from providing goods or services	386,200	389,135
Interest Received	14,897	21,278
GST (net)	-	5,666
	401,097	416,079
<i>Cash was disbursed to</i>		
Operating Expenses	211,108	217,462
Scholarships	135,581	116,188
GST (net)	9,343	-
	356,032	333,650
<b>Net Cash provided from/(used in) Operating Activities</b>	<b>45,065</b>	<b>82,429</b>
<b>Cashflows from Investing Activities</b>		
<i>Cash was provided from</i>		
Investments	220,080	277,420
	220,080	277,420
<i>Cash was disbursed to</i>		
Investments	145,576	281,440
Fixed Assets purchased	233,799	1,823
	379,375	283,263
<b>Net Cash provided from/(used in) Investing Activities</b>	<b>(159,295)</b>	<b>(5,843)</b>
Net Increase/(decrease) in cash held	(114,230)	76,586
Opening cash brought forward	294,638	218,052
Closing cash carried forward	<b>180,408</b>	<b>294,638</b>
Cash is made up of:		
ANZ Cheque Account	31,950	3,037
ANZ Call Account	119,785	283,549
ANZ Education Account	28,673	8,052
	<b>180,408</b>	<b>294,638</b>

*The statement of accounting policies, notes to the financial statements and the audit report form part of and should be read in conjunction with these financial statements.*



**Papawai & Kaikokirikiri Trusts Board**  
**Statement of Accounting Policies**  
**For the Year ended 30th June 2021**

**GENERAL ACCOUNTING POLICIES:**

**Reporting Entity**

The reporting entity was established under the Papawai and Kaikokirikiri Trusts Act 1943 and is registered with the Charities Commission effective from 30 June 2008.

**Basis of Preparation**

Papawai and Kaikokirikiri Trusts Board has elected to apply PBE SFR-A (NPF) Public Benefit Entity Simple Format Reporting - Accrual (Not for profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. Reliance is placed on the fact that the Trust is a going concern. Accrual accounting is used to match revenues earned and expenses incurred.

**Specific Accounting Policies**

The following specific accounting policies which materially affect the measurement of earnings and the financial position have been applied:

- a Accounts Receivable  
Accounts receivable are stated at expected realisable value.
  
- b Investment Properties  
The Trust has elected to adopt IPSAS 16 for the valuation of its Investment Properties using the fair value model. The Board have chosen to deviate from the requirements of IPSAS 16 and use Government Valuations as the basis for the fair value assessment and to revalue the Investment Properties on a 3 yearly cycle rather than annually as required. The Board consider that any changes in value from an annual valuation will not be material to the users of the financial statements and therefore there is no benefit from the costs incurred for those valuations.
  
- c Plant & Equipment  
Plant are recognised at cost less accumulated depreciation. Depreciation is recognised on a straight line basis over the assets estimated useful lives. The depreciation rate applied to plant is 12% SL and office equipment to 40% SL.
  
- d Goods and Services Tax  
These accounts have been prepared on a G.S.T. exclusive basis except for Accounts Receivable and Accounts Payable which are stated inclusive of G.S.T.



**Papawai & Kaikokirikiri Trusts Board**  
**Statement of Accounting Policies**  
**For the Year ended 30th June 2021**

**Particular Accounting Policies (continued)**

e Taxation

Papawai and Kaikokirikiri Trusts Board is a registered charitable entity under the Charities Act 2005, and accordingly is exempt from income tax under sections CW41 and CW42 of the Income Tax Act 2007.

f Bank accounts & Cash

Bank accounts and Cash comprise of petty cash, cheque and saving accounts and deposits held at call.

g Investments

Investments are term deposits and shares held by the Trust.

h Revenue from providing goods and services

The Trust receives revenue from the lease of its Investment Properties. Revenue is recognised in the period in which the goods and services are provided.

i Interest revenue

Interest revenue is recognised as it accrues, using the effective interest method.

j Changes In Accounting Policies

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used throughout the period.

**Papawai & Kaikokirikiri Trusts Board**  
**Notes to the Financial Statements**  
**For the Year ended 30th June 2021**

	2021	2020
	\$	\$
<b>1 Property expenses</b>		
Consultancy	15,974	6,200
Depreciation	7,147	7,149
Ecosystem Restoration Programme	8,028	12,459
Electricity & Heating	1,603	2,007
Insurance	13,307	12,937
Legal Fees	2,990	-
Rates	44,827	41,634
R&M Buildings	5,059	16,789
R&M Plant & Equipment	473	21,205
Water Consents & Usage	1,570	1,570
	<u>100,978</u>	<u>121,950</u>
<b>2 Administration expenses</b>		
Accountancy	5,350	2,350
Audit fees	2,700	2,750
Advertising	3,014	1,655
Bank fees	65	91
Computer Expenses	3,189	3,691
Consultancy	1,250	1,000
Depreciation	1,132	1,269
Equipment Lease	3,290	3,290
Rent & Outgoings	17,969	17,914
Entertainment	1,604	1,942
Legal fees	950	-
General Office	2,756	1,668
Printing, Stationery & Photocopying	4,312	3,549
Scholarship expenses	2,869	2,562
Trustees Travel	1,195	1,423
	<u>51,645</u>	<u>45,154</u>
<b>3 Volunteer and employee related costs</b>		
Meeting expenses	953	710
Staff Wages	38,130	34,795
Recruitment Costs	4,197	-
Trustees Honorarium	26,162	24,100
	<u>69,442</u>	<u>59,605</u>

**Papawai & Kaikokirikiri Trusts Board**  
**Notes to the Financial Statements**  
**For the Year ended 30th June 2021**

**4 INVESTMENTS**

**Term Deposits held as at 30 June 2021**

Current Investments

ANZ Term Deposit 1002 22-12-2021	78,710	
ANZ Term Deposit 1003 22-12-2021	78,710	
ANZ Term Deposit 1008 24-09-2021	64,020	
ANZ Term Deposit 1000 22-06-2022	78,710	
ANZ Term Deposit 1005 01-03-2022	60,000	
	<u>360,150</u>	

Non Current Investments

ANZ Term Deposit 1006 01-03-2023	66,866	
Farmlands Co-operative Society Ltd - 1,532 shares	1,532	
	<u>68,398</u>	
		<u><u>428,548</u></u>

**Term Deposits held as at 30 June 2020**

Current Investments

ANZ Term Deposit 1001 22-12-2020	78,710	
ANZ Term Deposit 1003 22-06-2021	78,710	
ANZ Term Deposit 1006 01-03-2021	62,660	
	<u>220,080</u>	

Non Current Investments

ANZ Term Deposit 1000 22-06-2022	78,710	
ANZ Term Deposit 1002 22-12-2021	78,710	
ANZ Term Deposit 1005 01-03-2022	60,000	
ANZ Term Deposit 1007 24-09-2021	64,020	
Farmlands Co-operative Society Ltd - 1,532 shares	1,532	
	<u>282,972</u>	
		<u><u>503,052</u></u>

**5 INVESTMENT PROPERTY**

This Year	Opening Carrying Amount	Change in Fair Value	Purchases	Sales / Disposals	Impairment	Closing Carrying Amount
Land	9,544,000	2,386,000	-	-	-	11,930,000
Buildings	2,192,000	434,000	268,899	-	-	2,894,899
Improvements	27,828	-	-	-	-	27,828
<b>Total</b>	<u>11,763,828</u>	<u>2,820,000</u>	<u>268,899</u>	<u>-</u>	<u>-</u>	<u>14,852,727</u>

Last Year	Opening Carrying Amount	Change in Fair Value	Purchases	Sales / Disposals	Impairment	Closing Carrying Amount
Land	9,544,000	-	-	-	-	9,544,000 *1
Buildings	2,192,000	-	-	-	-	2,192,000 *1
Improvements	27,828	-	-	-	-	27,828
<b>Total</b>	<u>11,763,828</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,763,828</u>

\*1 The Government Valuation at September 2020 of \$14,556,000 plus improvements less disposals since, is considered to be a fair proxy for fair value.

This has been updated in line with the Specific Accounting Policies, "Investment Policies", on page 6.

**Papawai & Kaikokirikiri Trusts Board**  
**Notes to the Financial Statements**  
**For the Year ended 30th June 2021**

**6 PLANT & EQUIPMENT**

This Year					
Asset Class	Opening Carrying Amount	Purchases	Sales / Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
P&E - Property	8,718	-	-	7,147	1,571
P&E - Admin	2,165	-	-	1,132	1,033
<b>Total</b>	<b>10,883</b>	<b>-</b>	<b>-</b>	<b>8,279</b>	<b>2,604</b>

Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales / Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
P&E - Property	15,867	-	-	7,149	8,718
P&E - Admin	1,611	1,823	-	1,269	2,165
<b>Total</b>	<b>17,478</b>	<b>1,823</b>	<b>-</b>	<b>8,418</b>	<b>10,883</b>

**7 RELATED PARTY TRANSACTIONS**

Description of relationship	2021	2020
Transactions with trustees	0	0
<b>Description of transaction</b>		
Trustees were paid for attending meetings	26,162	24,100

**8 EVENTS AFTER BALANCE DATE**

There were no events that have occurred after balance date that would have a material impact on the Performance Report (2020: nil).

**9 OPERATING COMMITMENTS**

Operating Commitments as at year end reflect the Rental Lease and use of equipment & utilities of \$21,860 for 2020-21, with a right of renewal through to 31 May 2023. (2020: \$19,437).

**10 CAPITAL COMMITMENTS**

There are no commitments as at 30 June 2021 (2020 \$250,000).

**11 CONTINGENT LIABILITIES & GUARANTEES**

As at balance date there were no Contingent Liabilities or Guarantees (2020: nil).

**12 COVID-19**

At 11.50pm on 17 August 2021 the New Zealand Government place the country into a level 4 lockdown for an unspecified period of time. At the date of issuing the financial statements the Board has been able to absorb most of the impact from the nationwide lockdown and the full financial impact on the Board is not expected to be significant.



**Papawai & Kaikokirikiri Trusts Board**  
**Notes to the Financial Statements**  
**For the Year ended 30th June 2021**

**Note 12 ACCUMULATED FUNDS**

<b>This Year</b>	<b>Accumulated Surpluses</b>	<b>Reserves</b>	<b>Total</b>
<b>Opening Balance</b>	2,961,046	9,632,729	12,593,775
Surplus/Deficit	148,989	2,705,000	2,853,989
Transfer to Scholarship Fund	(115,000)	115,000	0
Transfer from Scholarship Fund	135,581	(135,581)	0
<b>Closing Balance</b>	<u>3,130,616</u>	<u>12,317,148</u>	<u>15,447,764</u>

<b>Last Year</b>	<b>Accumulated Surpluses</b>	<b>Reserves</b>	<b>Total</b>
<b>Opening Balance</b>	2,911,499	9,625,867	12,537,366
Surplus/Deficit	56,409	0	56,409
Transfer to Scholarship Fund	(123,050)	123,050	0
Transfer from Scholarship Fund	116,188	(116,188)	0
<b>Closing Balance</b>	<u>2,961,046</u>	<u>9,632,729</u>	<u>12,593,775</u>

**Breakdown of Reserves**

<b>Name</b>	<b>Nature &amp; Purpose</b>	<b>Actual This Year</b> \$	<b>Actual Last Year</b> \$
Scholarship Fund	Funds set aside for scholarships	34,883	55,464
Investment Property Reserve Fund	Reserve reflecting capital growth in properties	12,282,265	9,577,265
		<u>12,317,148</u>	<u>9,632,729</u>

**INDEPENDENT AUDITOR'S REPORT*****To the Trustees of the Papawai and Kaikokirikiri Trusts Board*****Report on the Financial Statements****Qualified Opinion**

We have audited the financial statements of Papawai and Kaikokirikiri Trusts Board on pages 3 to 11, which comprise the statement of financial position as at 30 June 2021, the statement of financial performance and statement of cash flows for the year then ended, and the statement of accounting policies and notes to the financial statements.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements on pages 3 to 11 present fairly, in all material respects, the financial position of Papawai and Kaikokirikiri Trusts Board as at 30 June 2021 and its financial performance and cash flows for the year ended on that date in accordance with the requirements of Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board.

**Basis for Qualified Opinion**

As disclosed on page 6, the Trust has not revalued its Investment Properties on an annual basis as required by PBE IPSAS 16, to determine the fair value of the Land and Buildings at balance date. Instead the Trust has used the Government Valuation which is on a three year cycle as the basis for determining fair value. We were unable to determine whether any adjustments to the fair value of the Investment Properties were necessary as at balance date and consequently no adjustments have been made.

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the entity in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards)(New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Papawai and Kaikokirikiri Trusts Board.

**Restriction on responsibility**

This report is made solely to the Trustees, as a body, in accordance with Section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Other Information**

The Trustees are responsible for the other information. The other information comprises the entity information and statement of service performance but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If based, on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

## **The Trustees' Responsibility for the Financial Statements**

The Trustees are responsible on behalf of the entity for determining that the Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) framework is acceptable in the entity's circumstances and, for the preparation of financial statements in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), and for such internal control as the Trustees determine are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

We communicate with the Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*CKS Audit*

**CKS Audit**  
14 October 2021